

## **TWO RIVERS PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION**

Regular School Board Minutes, Aug 12, 2024

### **1. OPENING**

- A. The meeting was called to order by President Henrickson at 5:45 pm.
- B. Present: Wendy Brandt, Jennifer Henrickson, Tim Klinkner, Gary Shavlik, Randy Williams.  
Excused: Zak Peterson.
- C. Written notice of this meeting was sent to the news media on Friday, August 9, 2024.
- D. The Pledge of Allegiance was recited.
- E. Motion by Klinkner, second by Brandt to approve the Agenda; motion carried 5-0.
- F. Motion by Klinkner, second by Williams to approve the minutes of the following meetings:  
Board Regular-July 8, 2024, Board Regular-July 22, 2024, Policy-July 29, 2024, Policy-Aug 7, 2024, and Lighthouse Learning Academy Governance - Aug 8, 2024; motion carried 5-0.
- G. Recognition of Invited Visitors - Kozlowski shared a high level Summer School wrap up.

### **2. PUBLIC COMMENT FROM CITIZENS ON AGENDA ITEMS: None.**

### **3. COMMUNICATIONS: None.**

### **4. FINANCIAL STATEMENTS**

- A. Motion by Williams, second by Klinkner to approve the bills to be paid for July 2024 in the amount of \$1,191,901.71; motion carried 5-0.
- B. Motion by Klinkner, second by Shavlik to approve the Referendum bills #2 to be paid for July 2024 in the amount of \$1,266,136.81; motion carried 5-0.
- C. Financial Statements for June 2024 available Aug 26.

### **5. BOARD COMMITTEE REPORTS**

- A. Facility/Technology - Shavlik and Johnson highlighted the remodeling projects throughout the district.
- B. Policy - The next meeting: Oct 7th at 4:45 pm.

### **6. OLD BUSINESS**

- A. Other as appropriate: None.

### **7. NEW BUSINESS**

- A. Motion by Brandt, second by Klinkner, to accept the resignation of Leeann Klein, Art Teacher, L.B. Clarke Middle School, effective immediately (liquidated damages collected); motion carried 5-0.
- B. Motion by Klinkner, second by Williams to approve the contract for Amanda Prue, Social Worker, for L.B. Clarke Middle School for the 2024-2025 school year; motion carried 5-0 on a roll call vote.
- C. Motion by Shavlik, second by Williams to approve the contract for Darren Adkins, Grade 8 Teacher, for L.B. Clarke Middle School for the 2024-2025 school year; motion carried 5-0 on a roll call vote.
- D. Motion by Brandt, second by Klinkner to approve the contract for Jason Procknow, Grade 1 Teacher, for Magee Elementary School for the 2024-2025 school year; motion carried 5-0 on a roll call vote.
- E. Motion by Williams, second by Klinkner to approve the contract for Mai Chang, Kindergarten Teacher, for Magee Elementary School for the 2024-2025 school year; motion carried 5-0 on a roll call vote.
- F. Tabled: Approval of the 2024-2025 Employee Handbook, second reading and approval scheduled for August 26th board meeting.
- G. Henrickson presented the first reading of Vol. 33, No 2, May 2024 policies and \*8120 - Volunteers: 0164 - Meetings V2 [Unified School Districts Only], 0174.1- Annual Report, 2131 - Educational Outcome Goals and Expectations, 2340 - District-Sponsored Trips, 3120.04 - Employment of Substitutes, 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities, 3431 - Employee Leaves, 4120.04 - Employment of Substitutes, 4162 - Controlled Substance and Alcohol Policy for Employees that Transport Students, 4431 - Employee Leaves, 5200 - Attendance, 5330 - Administration of Medication/Emergency Care, 5430 - Class Rank, 5460 - Graduation Requirements, 5505 - Academic Honesty, 5610 - Suspension and Expulsion, 5610.03 - Alternatives to Expulsion and

Re-Entry Plans, 5771 - Search and Seizure, 6423 - Use of District Credit Cards, 7540.05 - Assistive Technology and Services, 7544 - Use of Social Media, 8395 - Student Mental Health Services, 8500 - Food Services, 8510 - Wellness, 8531 - Free and Reduced-Price Meals, 8540 - Vending Machines, 8550 - Competitive Food Sales, 8600 - Transportation, 8601 - Controlled Substance and Alcohol Policy for Employees that Transport Students, 8640 - Transportation for Field and Other District-Sponsored Trips, 8651 - Nonroutine Use of School Buses, 8660 - Transportation by Private Vehicle for District-Sponsored Activities or Trips, 8680 - Transportation Services and Contracts, \* 8120 - Volunteers.

- H. Motion by Klinkner, second by Willilams to accept an anonymous donation of \$100 and the donation of \$5,562 from Jim and Barbee Lester to the Angel Fund; motion carried 5-0.

Thank you!

- I. Other as appropriate: None.

#### **8. ADMINISTRATOR UPDATE(S)**

- A. Klein presented the Seclusion and Restraint Report (per policy 5630.01).  
B. Klein, Korinek, and Johnson shared the District's 2-23-24 goals for academics, behavior, and attendance. The team also discussed the strategic plan moving forward.  
C. Johnson invited the Board for opening day comments, and announced and explained the open board seat/process. Thank you Nicole Benthein for your two years of service on our school board!

#### **9. Coming events were announced.**

**10.** Motion by Shavlik, second by Williams to adjourn to Closed Session under State Statute 19.85 (1)(c) for the purpose of discussion: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility at 7:26 pm; motion carried 5-0 on a roll call vote.

**11.** Motion by Williams, second by Shavlik to convene into Regular Session for the purpose of considering motions as a result of Closed Session at 7:39 pm; motion carried 5-0. Motion by Williams, second by Brandt to approve 2025 summer school curriculum pay as discussed in closed session; motion carried 5-0 on a roll call vote.

**12.** Motion by Klinkner, second by Williams to adjourn the meeting at 7:39 pm; motion carried.

Respectfully submitted,

The image shows two handwritten signatures in black ink. The signature on the left is for Randy Williams, and the signature on the right is for Sheila Bialek. Both signatures are fluid and cursive.

Randy Williams, Board Clerk

Sheila Bialek, Administrative Assistant